

EUSS DATA LINKAGE PROJECT - STEERING GROUP TERMS OF REFERENCE

Steering Group Overview

- The EUSS Project Steering Group will meet approximately every 3 months for approximately one year.
- All meeting dates will be scheduled in advance via doodle poll.
- Any slides to be used during the meeting will be circulated in advance with the meeting agenda.
- A progress update will be circulated to group members with the meeting Agenda.
- Any significant project developments will be emailed to group members between meetings.
- Steering group members are welcome to email the project team between meetings on issues relevant to the project.
- New member(s) will be invited during the course of the project if the group deems it beneficial.
- All meetings will be conducted virtually.

Membership

This Steering Group will consist of civil servants specialising in EU citizens migration and rights, research, and statistics; academics; and third sector organisation professionals specialising in migration and citizens' rights.

Purpose

- Give strategic direction to the project and ensure project objectives are being met
- Monitor progress towards goals and agree proposed actions at critical points in project progress
- Oversee delivery of the Research Ready Dataset (RRD)
- Monitor project risks, suggest and oversee mitigations
- Raise any ethical issues they may observe.
- Champion the EUSS Data Linkage Project within and beyond the organisations they represent
- Identify opportunities to acquire additional funding or resources and links with other projects or initiatives
- Advise on ways the project might be built on